



Clerk: Allan Dawes
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Roadhead
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Chairman: Cllr C Williams J P

Dear Councillor

You are summoned to attend a meeting of Hethersgill Parish Council to be held on **Tuesday 21st January 2025 at 7.30pm in the Parish Hall, Hethersgill**. Please confirm, in writing, if you are unable to attend.

Allan Dawes
Clerk and Responsible Financial Officer

Agenda

- 1. Apologies for absence:** to receive written apologies and approve reasons for absence
- 2. Declarations of Interest and Request for Dispensations:**
 - a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to;
 - b) receive declarations by members of interests in respect of items on this agenda
- 3. Minutes of the meeting of the Parish Council held on 19th November 2024**

To receive and approve the accuracy of the last minutes of the Parish Council and to authorise the Chairman to sign.
- 4. Public Participation**

In accordance with Standing Order 3e the Chairman will, at her discretion:

 - a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
 - b) receive reports from the Cumberland Councilor
 - c) update on Community Panels
- 6. Administrative Matters**
 - 6.1 Community Led Plan** – update
 - 6.2 I.T. and E-mail** – update

6.3 Council Tax – update

6.4 Clerk Report - verbal

7. Planning Matters

<https://www.cumberland.gov.uk/planning-and-building-control/search-planning-applications>

8. Highways Matters

8.1 Updates

To verbally update on previously reported matters and bring new issues to the attention of the Clerk

9. Finance Matters

9.1 Payments

To resolve to authorise the payments below:

A Dawes Pay & Exp – Oct	£363.93
HMRC - Tax	£ 81.80
Unity Bank - Service charge	£ 5.40
Hethersgill Parish Hall - Donation	£500.00
W & E Carruthers	£535.00
Sensible IT Solutions	£141.12
DM Payroll Services	£ 60.00
Equiphase Web Hosting	£ 66.00
A Dawes Pay & Exp – Nov	£489.50
HMRC – Tax	£107.80
Hethersgill Parish Hall - Rent	£188.00
A Dawes Pay & Exp – Dec	£375.34
HMRC – Tax	£ 85.00

9.2 Budget Update and Bank Reconciliation

To receive an update of expenditure for the period 1 April 2024 – 31 December 2024

10. Councillor Matters: To bring to the attention of the Clerk any new issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.

11. Date of Next Meeting: To resolve that the next meeting of the Parish Council will take place at on Tuesday 18th March 2025 at 7.30pm in Hethersgill Parish Hall